

MINUTES FOR APRIL 27, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Wednesday, April 27, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:50 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Christopher Lehenky, Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Also in attendance were Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Joe Sciandra was absent.

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues.

CITIZENS COMMENTS ON AGENDA ITEMS:

None

APPROVAL OF MINUTES:

Mr. Yoder made a motion to approve the minutes from the April 5, 2016, Regular Monthly Meeting. Ms. O'Doherty seconded the motion. Question: Mr. Lehenky – abstain; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

TREASURER'S REPORT:

The Treasurer's Report was accepted as read. The year-to-date budget comparison as of March 30, 2016, was also distributed to the Board of Supervisors.

MOTION TO PAY BILLS:

Ms. O'Doherty made a motion to pay bills as presented. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

BOARD GENERAL COMMENTS:

Ms. Proctor noted that the 2016 Community Clean Up Day was scheduled for May 7, 2016 and reviewed the remaining community yard sale dates and bulk trash collection schedule. She noted that there were two upcoming zoning hearings: one on May 11 at 7:00 p.m. to hear the application of Villages of Hillview's request for a variance to offer three roads for dedication to the Township and one on May 23, 2016 at 7:00 p.m. to hear the application of Carriage Pennsylvania Holdings' variance request regarding parking. She also reminded everyone of the drop off for electronics but noted no CRT televisions or over-the-range microwaves could be accepted. It was noted that the Chester County Solid Waste Authority will accept televisions that are dropped off by residents free of charge until December 31, 2016. She also noted that Regal movie tickets are available for purchase for \$9.00. Ms. O'Doherty reminded everyone of the prescription drug drop-off box. Chief Friel noted that 63 pounds of collected prescription drugs were recently collected and turned over to the County.

DEPARTMENT REPORTS:

POLICE REPORT:

Chief Friel reported on the police department's activity for the month of March 2016. Total hours on duty were 1,190 and 5,221 miles were logged. Citations issued were: traffic – 325; parking – 0; warnings – 7; non-traffic – 18; criminal – 10; and complaints – 325. He noted that the three newly hired part-time police officers are currently in training. He advised that he will be doing a talk on scams to the Village of Hillview on May 16 and that Officer Chieffo was doing a talk this evening with the Oakcrest HOA regarding recent car break-ins that have taken place in the area. On May 19, Chief and representatives from the Valley Township Public Works Department will be attending a seminar pertaining to pipeline safety. Chief also reported that he was asked to be a member of the *Key Communicators Group* which is a

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newly formed committee to address issues pertaining to the Coatesville Area School District. Chief noted that the Townwatch meeting scheduled for this evening was canceled and that the next meeting would be on May 25.

Mr. Yoder commented that he heard feedback at the election polls on Tuesday of a “speeding problem” on Route 372. Chief stated that the speed sign, which was stored for the winter, was scheduled to be placed back out next week.

Ms. Proctor requested that Chief Friel look into the “loaner” security cameras which were available through a program that was being promoted at the recent PSATS conference.

FIRE/EMS:

Chief McWilliams reported that Westwood Fire Company responded to 12 calls during the month of March; 8 of which were in Valley Township.

The Westwood Ambulance Division responded to 81 calls; 46 of which were in Valley Township. The Wagontown ambulance responded to 127 calls.

Chief McWilliams reminded everyone that the annual ambulance membership drive is currently ongoing. Ms. Proctor asked Chief McWilliams to clarify what the membership includes. Chief stated that if you are a member, the amount due after your insurance company pays is covered by Westwood.

Mr. Yoder made a motion to take the agenda out of order. Ms. O’Doherty seconded the motion.

Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

NEW BUSINESS:

Discussion/Consideration to approve the purchase of a 2016 utility police car (interceptor) at an estimated amount of \$27,711 through New Holland Ford and emergency light/electrical system in the amount of \$7,591.07 through 10-8 Emergency Vehicle Service: Chief Friel requested consideration to purchase a new utility police car. He noted that 38-53, a 2007 Crown Vic, would not pass inspection without major repairs and has high mileage. If approved, 38-55 will be moved into the patrol rotation and the new vehicle will be assigned to the Chief. **Mr. Yoder made a motion to approve the purchase of a 2016 utility police car at an estimated amount of \$27,711 through New Holland Ford. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Mr. Yoder made a motion to approve the emergency light/electrical system in the amount of \$7,591.07 as per the proposal submitted by 10-8 Emergency Vehicle Service. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion regarding tax collector computer program: Mr. Glisson reported that he talked with a representative from Harris who believes she may be able to fix the issues that the tax collector is having with posting for 2016. The Board requested that Mr. Glisson coordinate a time as soon as possible for the Harris representative and the tax collector to work on the issue.

OLD BUSINESS:

Discussion/consideration regarding Hillview Basin #1 and #3 modifications: Mr. Rasiul reported that there are two basins in the Hillview development which have had ongoing problems with springs that have developed. A proposal has been developed how to address the issues by Ingram Engineering Services which has been reviewed by Pennoni and technical comments to this plan were presented to the Board of Supervisors in Pennoni’s letter of April 26, 2016. Mr. Rasiul noted that the Conservation District is aware of what is being proposed. Mr. Rasiul asked the Board of Supervisors if the Hillview HOA should also

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review the proposal as they will ultimately need to maintain the basins. Mr. Yoder inquired if the developer will post a guarantee for the maintenance of the basins. After discussion, the Board agreed that a meeting should be set up between the Hillview HOA to allow Mr. Rasiul to review the basin issue and proposed rehabilitation plan.

Discussion/consideration to approve the retainage release to J. T. Seeley & Company in the amount of \$3,955 for the Mineral Springs WTP Control Panel Replacement contract: **Mr. Lehenky made a motion based on the Township Engineer's recommendation to approve the retainage release of \$3,955 to J. T. Seeley & Company for the Mineral Sprints WTP Control Panel Replacement contract. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

CONTINUATION OF NEW BUSINESS:

Discussion/consideration to take down message board sign at the Township Building: Ms. Proctor noted that the message board sign does not hold the letters. In lieu of a recent incident at the Airport with regards to the tampering of a message board sign, she recommended that perhaps the sign should come down. Ms. O'Doherty stated that she feels there should be a sign noting the municipal building as it is easy to drive by the building. It was suggested that perhaps a sign could be made for both sides of the current message board that would cover the existing message board to state "Valley Township Municipal Building / Administration & Police". The Board requested that the Township Secretary look into the costs.

Discussion/consideration to make an offer of employment to a Laborer candidate contingent upon background check and drug/medical screening: **Mr. Yoder made a motion to proceed to make an offer of employment to a Laborer candidate contingent upon background check and drug/medical screening. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Mr. Yoder made a motion that the starting rate, as per the Collective Bargaining Agreement, for the laborer position shall be \$17.91 per hour. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

CITIZENS' COMMENTS:

Jarrett Jackson – Mr. Jackson advised that he is the President of the Coatesville Branch of the NAACP. He noted that there was a recent incident of someone changing the message board at the Chester County Airport to make a racial slur. He stated that he has been in touch with Chief Friel who is working on the investigation along with the Airport Authority and its tenants to find the responsible party. He stated that bringing this person to justice will demonstrate that everyone's civil rights are upheld. He stated that he would keep the Board of Supervisors updated.

SOLICITOR'S REPORT:

Attorney Jarvis reported on the following items:

- Mr. Jarvis stated that he reviewed in Executive Session with the Board of Supervisors three items that involved possible litigation.
- Mr. Jarvis reported that he has had discussions with Mr. Glisson and Mr. Rasiul regarding an issue at 12 Jefferson Avenue and believes that this a private property issue between two landowners and that the Township should not proceed any further.
- Mr. Jarvis reported that he reviewed maintenance agreements regarding a sewer drop lateral for Coatesville Dollar General LLC.
- Mr. Jarvis stated that he reviewed an offer of property with the Board in Executive Session.
- Mr. Jarvis stated that he has followed up with Surety Title Company, LLC regarding 957 West Lincoln Highway advising them that the Township has to date not yet received payment for the

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outstanding lien. In his letter he advised if the Township does not have a check by the Township's meeting of May 17, 2016, that he will file a *Praecipe to Reinstate the Lien*, naming the new property owner as being the in Terre-tenant.

- Mr. Jarvis thanked the Board of Supervisors for permitting his attendance at the recent PSATS Solicitor's Seminar. He noted that he would provide a copy of the handouts from the sessions to the Township Secretary for distribution.

ENGINEER'S REPORT:

Mr. Rasiul read and submitted the engineer's report.

Ms. Proctor inquired about the Green Light Go Grant. Mr. Glisson stated he understood that the funds were to be released to the recipients but do date the release has not been made.

Ms. O'Doherty inquired about the Mt. Airy Bridge inspection. Mr. Rasiul stated that the field inspection has been done and the report is being drafted.

The Board also inquired about re-submittal of the Sucker Run grant application. Mr. Glisson stated that he recently talked with the County and was informed that they will be moving to two grant cycles per year and that we were encouraged to reapply.

Ms. Proctor commented on Wagontown Road and the need to address the situation. Mr. Rasiul stated that the estimate is \$2 million. Ms. Proctor stated that Valley Township needs to take the lead and begin setting up meetings with representatives of the City of Coatesville, County and State to try and find funds for the restoration.

PLANNING COMMISSION REPORT:

No report.

DEPARTMENT REPORTS:

Solid Waste/Recycling/Roads/Sewer/Water – Monthly written report was distributed.

MANAGER'S REPORT:

Mr. Glisson reported on the following items:

- Mr. Glisson thanked the Board of Supervisors for authorizing him and four staff members to attend the recent annual PSATS conference.
- Mr. Glisson noted that he had researched a possible property issue at 12 Jefferson Avenue as noted by Solicitor Jarvis.
- Mr. Glisson stated that he will provide an analysis report regarding the financing of the new township building to the Board of Supervisors by April 30.
- Mr. Glisson stated that he responded to inquiries from developers.
- Mr. Glisson stated that he had discussions with the developer regarding the new DaVita Dialysis Center.
- Mr. Glisson contacted Kimmel Bogrette regarding the AIA contract for the new township building.
- Mr. Glisson stated that he attended an on-site meeting at London Tract to discuss issues with the stormwater management basin, installation of the Tot Lot, and the need for an HOA to be formed.
- Mr. Glisson stated that the Valley Farm professional fee escrow billing had been reviewed by the Township Engineer and that the Board of Supervisors would be making a decision at their next meeting scheduled for May 3.

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ADJOURNMENT:

Ms. O'Doherty made a motion to adjourn and Mr. Yoder seconded the motion. All affirmed. The meeting adjourned at 9:45 p.m.

Janis A. Rambo
Township Secretary